**Francis Odudimu-Olatunde Odudimu**

8 Atterbrook, MK13 9EY Bradwell

Milton Keynes

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I am an honest, hardworking and reliable individual. Demonstrates initiative, self-motivation and a goals-orientated approach; responds positively to pressure and able to command the respect of others. Interested in Security Guards, Store Attendant and Warehouse Operative, Restaurants/Bar Waiter or related post.

**Key Skills**

* Excellent communication and interpersonal skills
* Able to identify, visualize and implement solutions to problems
* A fast learner who can easily adapt to different situations and environments
* Excellent understanding of general production & manufacturing processes
* A confident team player, works well with colleagues and managers
* Skilled in sales work, operating tills, ordering and replenishing stock, serving customers
* Able to work under pressure – a calm, organised approach and able to prioritise.

**Employment History**

2019 May to date Operation Manager P/ Time Yumchop Foods Ltd

2016 Nov to date Security Officer (BSI) F/ Time Contract Security UK

Works as a Security Officer for Contract Security UK Ltd on British Standard Institute BSI Kitemark Court site in Milton Keynes, my duty includes among others;

* Enhancing security levels and maintaining a vigilant presence
* Controlling authorised access/egress of pedestrian and vehicular traffic on and off site
* Responding to alarms, incidents and suspicious behaviour quickly and efficiently
* Projecting a smart, efficient and helpful image at all times
* Reporting all matters regarding Health & Safety and Security
* Undertake patrols and inspections in accordance with management instructions and recording of any incidents that occur

2016 Nov to Jan 2017 Picker (John Lewis MP1) The Best Connections

Worked on their various departments on the Magna Pack 1 Site as a Picker

through the use of On-Screen Order picking and/or the use of a Scanner ,

these includes;

* Bin to Bin department
* Flow-Rack department
* Retuns departments
* I report to the Team-Leader , who in-turn report to the Supervisor

2016 May to Nov. Line Operative (Cranswick-Delico) The Best Connections

* Ensure and certify that packages (finished products) are clean and well sealed
* Ensure that production and expire date are well printed on each package
* Ensure proper packaging, box labelling and record actual quantity of boxes to store
* Co-ordination of materials needed and at least three work members
* Continous timed checks and recording for standard conformity
* Been a food production sector I report to the Team-Leader , who in-turn report to the Supervisor

2001 to 2016Store Attendants / Cashier Servicio Estacio S.A

* Attending to customers needs and demands
* Dealing with payments
* Ensure all arriving goods are recorded and stored to appropriate shelves
* Preparing orders and invoices
* Act as an interpreter between fellow worker and any english speaking customers
* Translate various documents for various department within the company
* Act as security guard on the building premise every 2 Sundays a month

June to Dec 2009 Traffic Auxiliar for Spain Air Newco Airport Services S.A

* Checking-in and Boarding of passengers on flights ; Spain Air, Star Alliance, Transaereo, Tunis Air, Air Tarom e.t.c
* Ensuring that only passangers with proper and adequate travelling documents could board a flight
* Assisting under-age travelling alone and passenger who need special attention during boarding and unboarding a flight

**1999 to 2000** Bar Man / Waiter Robres Esteller Miguel (Juicy Jones) Restaurant/Bar

* Serving customers
* Bar work
* Dealing with payments

**Courses and Certificates**

2022 Level 3 Award in Emergency first Aid at work Highfield Qualifications

2020 FA Level 1 Award in Coaching football 1st For Sport Qualification

2016 Door Supervisor BTEC Level 2 (SIA) Pearson

2009 Traffic And Dangerous Goods IATA-CAT9 CIT 17/09 Newco Airport Services

2005 Marketing: Basic Accounting & Cost Centro De formacion No-Master

2005 IT: Words , Excel; Access; Power Point JJEC Formacio S.L

2003 Introduction To Plastics Centro Español De Plasticos

2002 Advanced Financial Administration Centre D’Estudis Parker

**Additional Information**

Hold Security Industry Authority (SIA) Licence

FA Level 1 Certificate in Coaching football

Full clean driving licence and own car

Also fluent in Spanish and Catalan

**Interests**

* Play / Coach Football
* Have been a football referee and coach
* Plays Table Tennis and Running with friends

**References Available on Request**

1978 Birth

1984 Primay School; Christ Church Catedral CMS Lagos

1991 Secondry School; Itamapako High School, Iloti, Ogun State